

Preferred Provider Plans



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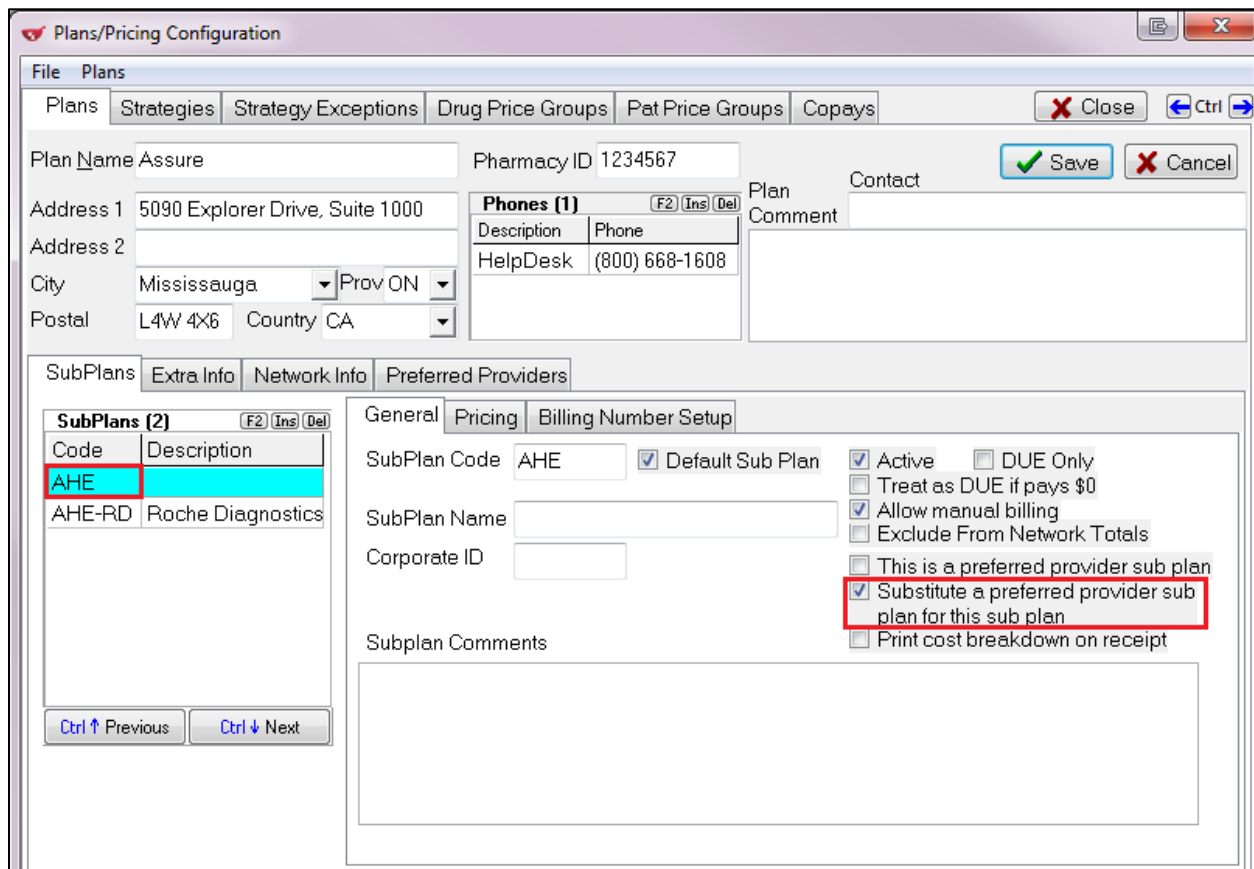
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Preferred Provider Plans

The Preferred Provider Plans feature in Kroll allows stores to apply different rules for select patients whose cardholder information conforms to a set of pre-determined carrier and/or group IDs. This document explains how to add a PPN plan, how to attach a pricing strategy to a PPN plan, and how to create a pricing exception for a PPN plan.

Adding a PPN Plan

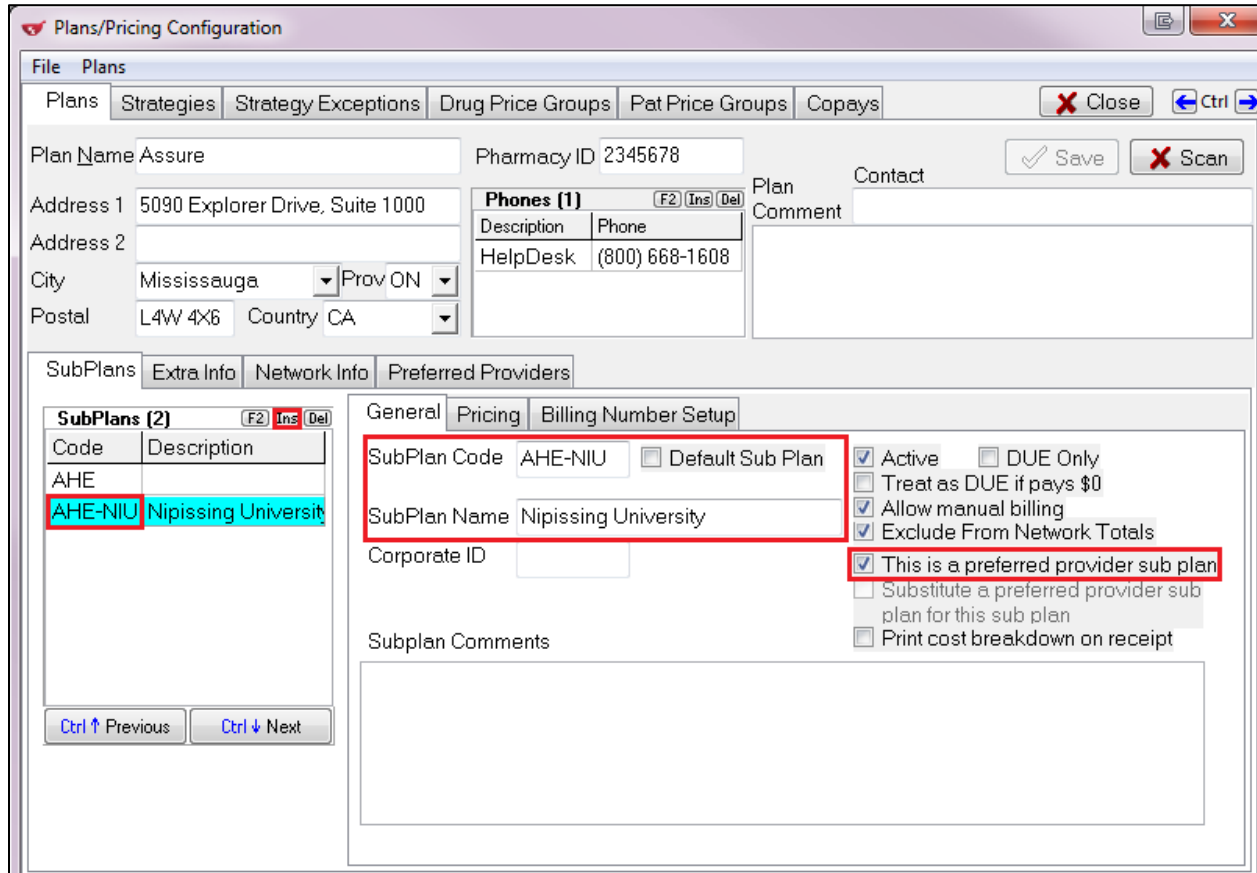
1. Call up the **Plans/Pricing Configuration** screen for the plan you want to add the PPN plan to. For example, bring up the plan 'Assure' and enable the option **Substitute a preferred provider sub plan for this sub plan**.



The screenshot shows the 'Plans/Pricing Configuration' window. The main plan is 'Assure' with Pharmacy ID '1234567'. The 'SubPlans' section is active, showing a table with two sub-plans: 'AHE' and 'AHE-RD Roche Diagnostics'. The 'AHE' sub-plan is selected. In the 'General' tab for the sub-plan, the checkbox 'Substitute a preferred provider sub plan for this sub plan' is checked and highlighted with a red box. Other options include 'Default Sub Plan', 'Active', 'DUE Only', 'Treat as DUE if pays \$0', 'Allow manual billing', 'Exclude From Network Totals', 'This is a preferred provider sub plan', and 'Print cost breakdown on receipt'.

Code	Description
AHE	
AHE-RD	Roche Diagnostics

- From the **SubPlans** section, click **Ins** or press **Insert** on your keyboard and enter the PPN plan information, including a **Plan Code** and **Plan Name**. Enable the option **This is a preferred provider sub plan**.



The screenshot shows the 'Plans/Pricing Configuration' window. The 'SubPlans' section is active, displaying a table with two entries: 'AHE' and 'AHE-NIU Nipissing University'. The 'AHE-NIU Nipissing University' entry is selected and highlighted in blue. To the right of the table, the 'General' tab is selected, showing the configuration for the selected sub-plan. The 'SubPlan Code' is 'AHE-NIU' and the 'SubPlan Name' is 'Nipissing University'. The 'This is a preferred provider sub plan' checkbox is checked and highlighted with a red box. Other options include 'Active', 'DUE Only', 'Treat as DUE if pays \$0', 'Allow manual billing', 'Exclude From Network Totals', 'Substitute a preferred provider sub plan for this sub plan', and 'Print cost breakdown on receipt'.

Plans/Pricing Configuration

File Plans

Plans Strategies Strategy Exceptions Drug Price Groups Pat Price Groups Copays Close Ctrl

Plan Name Assure Pharmacy ID 2345678 Save Scan

Address 1 5090 Explorer Drive, Suite 1000 **Phones (1)** (F2) Ins Del

Address 2

Description	Phone
HelpDesk	(800) 668-1608

 Plan Contact

City Mississauga Prov ON Plan Comment

Postal L4W 4X6 Country CA

SubPlans Extra Info Network Info Preferred Providers

SubPlans (2) (F2) Ins Del

Code	Description
AHE	
AHE-NIU	Nipissing University

Ctrl ↑ Previous Ctrl ↓ Next

General Pricing Billing Number Setup

SubPlan Code AHE-NIU Default Sub Plan Active DUE Only

SubPlan Name Nipissing University Treat as DUE if pays \$0

Corporate ID Allow manual billing

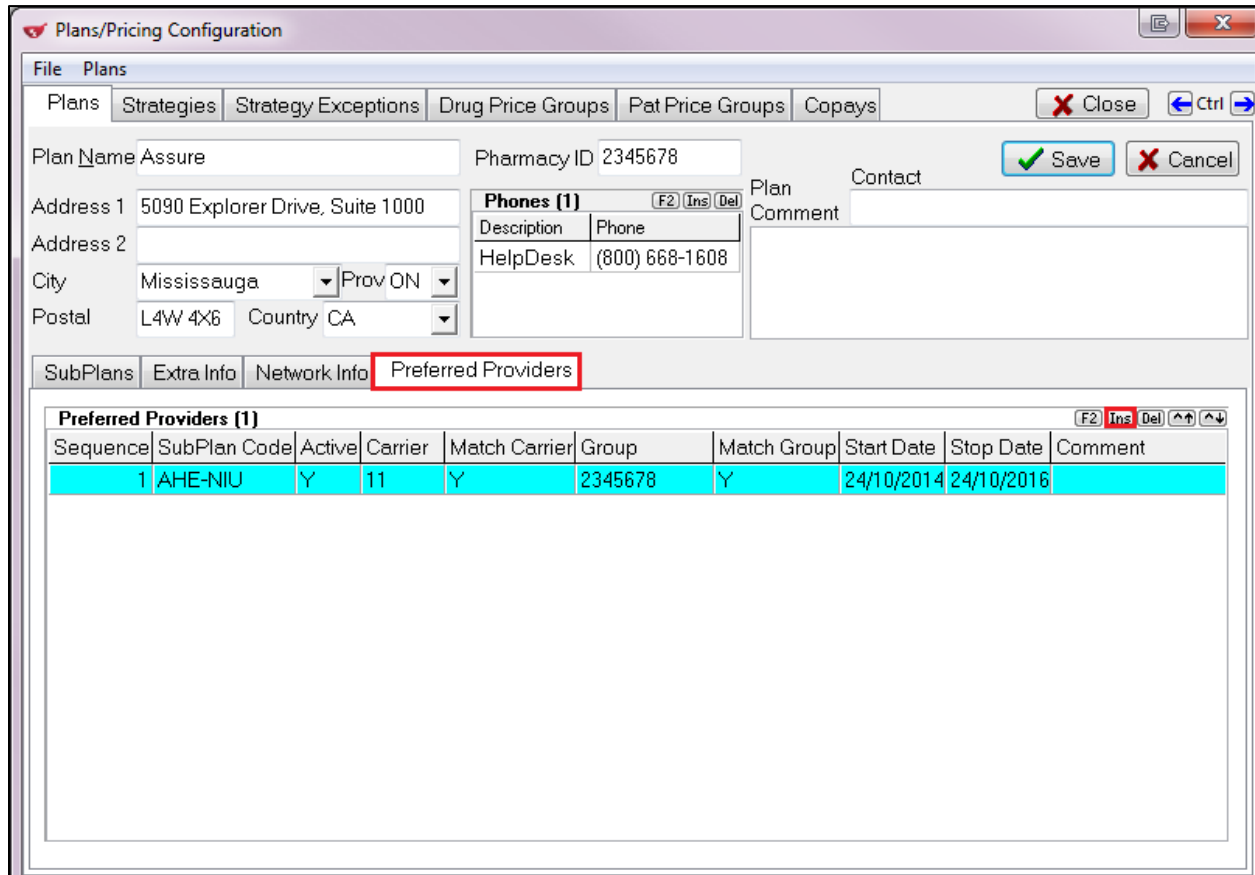
This is a preferred provider sub plan Exclude From Network Totals

Substitute a preferred provider sub plan for this sub plan

Print cost breakdown on receipt

Subplan Comments

3. Go to the **Preferred Providers** tab. Click **Ins** or press **Insert** on your keyboard.



Plans/Pricing Configuration

File Plans

Plans Strategies Strategy Exceptions Drug Price Groups Pat Price Groups Copays

Plan Name Assure Pharmacy ID 2345678

Address 1 5090 Explorer Drive, Suite 1000

Address 2

City Mississauga Prov ON

Postal L4W 4X6 Country CA

Phones (1)

Description	Phone
HelpDesk	(800) 668-1608

Plan Comment

Contact

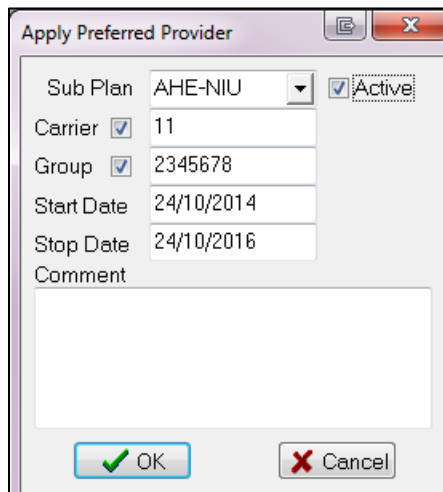
Save Cancel

SubPlans Extra Info Network Info Preferred Providers

Preferred Providers (1)

Sequence	SubPlan Code	Active	Carrier	Match Carrier	Group	Match Group	Start Date	Stop Date	Comment
1	AHE-NIU	Y	11	Y	2345678	Y	24/10/2014	24/10/2016	

4. Complete the **Apply Preferred Provider** form and click **OK**.



Apply Preferred Provider

Sub Plan AHE-NIU Active

Carrier 11

Group 2345678

Start Date 24/10/2014

Stop Date 24/10/2016

Comment

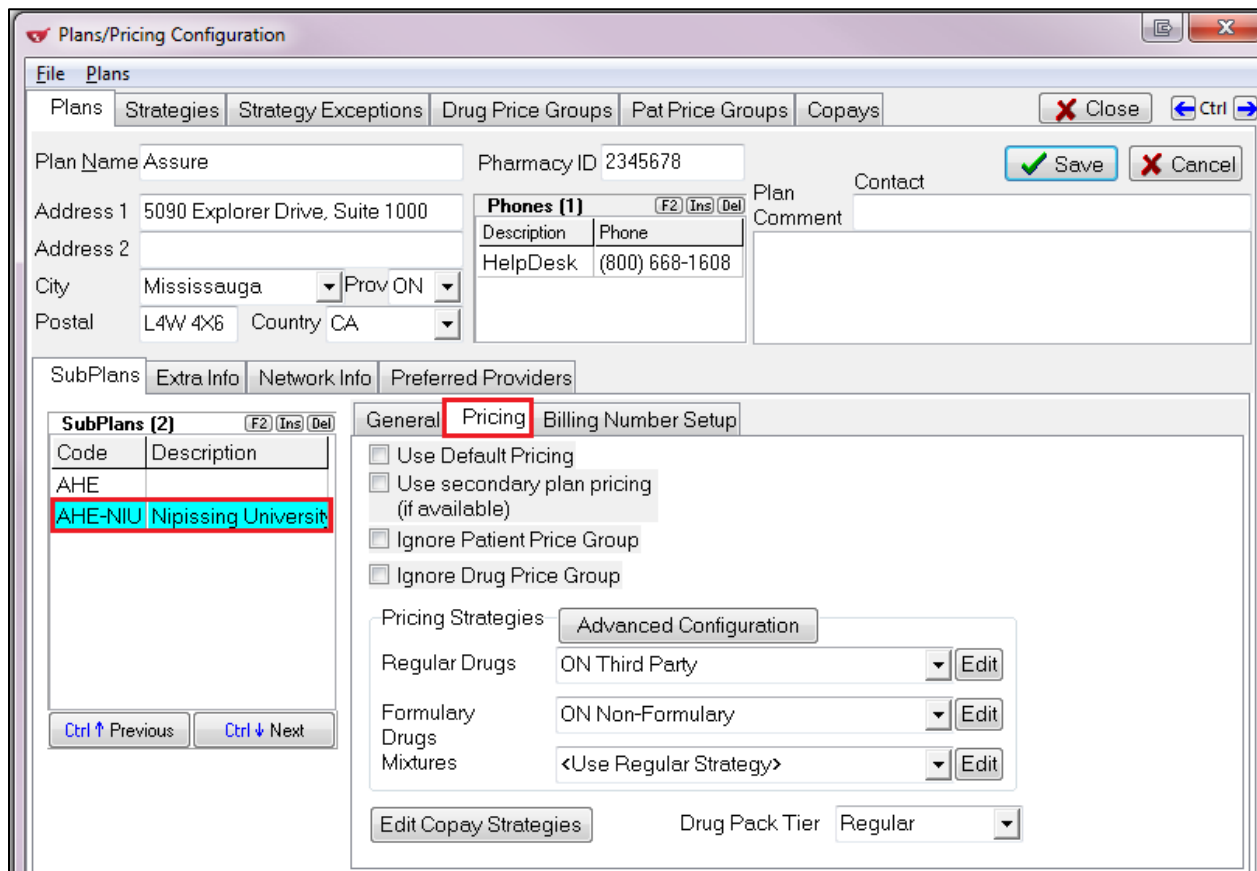
OK Cancel

- **Carrier:** Place a checkmark here to use the carrier ID to match preferred provider coverage with patient plans.

- **Group:** Place a checkmark here to use the group ID to match preferred provider coverage with patient plans.
- **Active:** Place a checkmark next to this flag if the preferred provider is actively providing coverage for patients.
- **Sub Plan:** Select a plan code for the preferred provider. Note that plan codes are added in the Plan tab.
- **Start Date:** Enter the date that the preferred provider coverage begins, if available.
- **Stop Date:** Enter the date that the preferred provider coverage ends, if available.
- **Comment:** Enter a comment regarding the preferred provider plan (optional).

Attaching a Pricing Strategy to a PPN Plan

1. To attach a pricing strategy to a PPN plan, go to **Plans > Pricing** and select the appropriate pricing strategies from the **Regular Drugs**, **Formulary Drugs**, and **Mixtures** dropdown menus, if applicable.



The screenshot shows the 'Plans/Pricing Configuration' window. The 'Plans' tab is active, showing details for a plan named 'Assure'. The 'Pricing' sub-tab is selected, and the 'Pricing Strategies' section is highlighted. The 'Regular Drugs' dropdown is set to 'ON Third Party', 'Formulary Drugs' is 'ON Non-Formulary', and 'Mixtures' is '<Use Regular Strategy>'. The 'Drug Pack Tier' is set to 'Regular'.

Code	Description
AHE	
AHE-NIU	Nipissing Universit

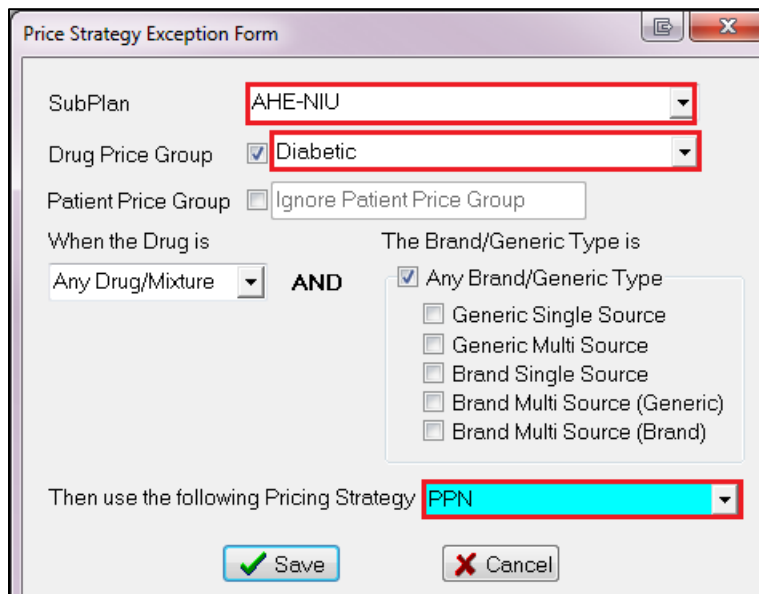
Creating a Pricing Exception for a PPN Plan

The **Plan Pricing Exceptions** tab allows users to create exceptions to the pricing strategies set in the **Plan Pricing** tab. Exceptions can be triggered when a store level user bills a **Drug Price Group** and/or **Patient Price Group** to a certain plan.

Configure a pricing exception as follows:

1. Click the **Sub Plan Pricing Exceptions** tab.
2. Click **Ins** or press **Insert** on the keyboard to call up the **Edit Price Strategy Exception** form.
3. Select the applicable plan from the **Plan** dropdown menu.
4. Select the appropriate drug price group from the **Drug Price Group** dropdown menu.
5. Select the appropriate pricing strategy from the **Then use the following Pricing Strategy** dropdown menu.

For example, a Plan Pricing Exception can be configured so that when an Rx is billed to a PPN plan (**AHE-NIU**) and the **Drug Price Group** is 'Diabetic', a PPN strategy is used instead of the regular strategy set in the **Pricing** tab.



The screenshot shows the 'Price Strategy Exception Form' window. The 'SubPlan' dropdown is set to 'AHE-NIU'. The 'Drug Price Group' dropdown is set to 'Diabetic' and is checked. The 'Patient Price Group' is set to 'Ignore Patient Price Group'. Under 'When the Drug is', 'Any Drug/Mixture' is selected. Under 'The Brand/Generic Type is', 'Any Brand/Generic Type' is selected and checked. Other options include 'Generic Single Source', 'Generic Multi Source', 'Brand Single Source', 'Brand Multi Source (Generic)', and 'Brand Multi Source (Brand)'. The 'Then use the following Pricing Strategy' dropdown is set to 'PPN'. At the bottom, there are 'Save' and 'Cancel' buttons.